



Dining Room Manager Position Profile
Avalon Yacht Club
Avalon, NJ

The Club

Situated along South Jersey's intracoastal waterway, an exclusive location, Avalon Yacht Club (AYC) offers unrestricted panoramic water views and spectacular sunsets. Located in Cape May County, NJ, which is a peninsula bound the Delaware Bay to its west and the Atlantic Ocean to its east and south, this "tiny" gem offers a premier boating experience like no other. With its picturesque location, top-notch facilities, and a vibrant community of fellow boaters, Avalon Yacht Club is the ultimate destination for those seeking adventure on the open waters. The official dedication was held on Monday, May 30, 1942. Even though the war was on and gas rationing made getting to the Club difficult, the members found innovative ways. The younger set walked, and a hay wagon would pick up the older members at various spots on 2nd Ave (now Dune Drive) and drop them off at 7th Street and 3rd Ave. From there, the members walked a long, narrow path strung only with dim lights, due to the war, to get to the Club. The hay wagon proved the best way for all to navigate the homeward trip! The camaraderie progressed so greatly that by the late 1940s, we had approximately 70 Proprietary members, 120 Annual members, and 50 Junior members!

Avalon Yacht Club prides itself on its sailing events. The Club offers a variety of sailing events and racing series for adults and juniors and sails a range of boats including the Optimist, Sunfish, Laser, Club 420, and a small number of offshore keelboats. The juniors program averages about 150 campers ages 5 to 15 each season. In addition to the club-level events, the Avalon Yacht Club hosts three invitational events including the Avalon MAYRA Regatta, Avalon Yacht Club Juniors Regatta, and the Avalon Cup Offshore Race.

The Avalon Cup Regatta is hosted by the Avalon Yacht Club each year in late July/early August. The racing is comprised of two divisions: the Flying Scot fleet and the Off-Shore fleet. The Flying Scots are towed through Townsends Inlet drawbridge and compete in a distance race in the ocean to the "lump" and back. The Off-Shore division has three ORR-ez classes that compete in a distance race of approximately 13 miles to Cape May. The Avalon Cup is awarded to the boat with the best-corrected finish in the distance race. The Flying Scot Awards are hosted after racing at AYC. The Avalon Cup and Off-Shore class trophies are awarded at CYCCM after racing. The Friday night before racing AYC hosts the Avalon Cup dinner for all

sailors and their guests. The race starts within sight of the Avalon beaches providing great opportunities for spectators.

The AYC Junior Sailing Program is a set of activities organized to promote sailing for members' children and grandchildren. Those activities include two four-week sessions of sailing classes for children seven years and older, arts and crafts classes for children aged five and six, the AYC Racing Team, weekend intraclub regattas, Family Day, and Family Night. The Program has been a part of the Club since the 1950s and has taught generations of children to sail while they form lasting friendships, learn teamwork, improve self-confidence, and develop other life skills.

Avalon Yacht Club is considered one of the most sought-after premises for weddings and events in South Jersey! The exquisite location along the bayfront makes the Club one of the most beautiful venues in the area and a perfect location to host weddings or a special private event. The breathtaking panoramic views provide the ideal atmosphere and setting for your special day.

The social atmosphere at AYC is lively. Members' friendships are enriched through special dining events, youth and family activities, and a variety of sailing venues from lessons and racing to sailboat rentals. AYC continues to encourage generations to appreciate South Jersey's intercoastal waterway and the love of sailing, boating, fishing, general water sports, and relaxing on the beach.

Avalon Yacht Club's gross dollar volume exceeds \$3.5m with dues of \$1m, and an annual Food and Beverage volume of \$2.4m. There are currently 600 memberships. The average age of the membership is 60 and trending lower. The Board of Trustees is the governing body of the Club and consists of twenty Trustees: The Commodore, Vice-Commodore, Rear-Commodore, Secretary, Treasurer, and (15) other Trustees, all proprietary members, all of whom can serve on the 11 standing Committees: House, Membership, By-Laws, Finance, Insurance, Communications, Planning, Building & Grounds, Youth & Sailing, Marina and Nominating Committee. In addition, there is a Foundation Committee and occasional Ad Hoc Committees.

Avalon Yacht Club employs 35 full- and part-time employees. The Club is open 10 months out of the year and is closed in January and February. The Club is open on a limited basis in the off-season and six days per week in the season.

The Position

The Dining Room Manager is responsible for overseeing all front of house service for the club. Hire, train and supervise subordinates and ensure the front and back of the house provide excellent and consistent service to our members and guests.

LEADERSHIP

The Dining Room Manager is responsible for all the front-of-house service while working closely with the Assistant General Manager (AGM). The Dining Room Manager works to achieve the objectives set by the AGM. He or she creates the standards for service policies and procedures, communicates these policies, and ensures that the policies are adhered to by all service staff throughout the Club. The Dining Room Manager pays sharp attention to detail, enforces the highest standards of accuracy and completeness, and ensures that all staff approach the standards with the same level of focus.

The Dining Room Manager holds himself or herself accountable for achieving strategic goals and objectives and, ultimately, results. The Dining Room Manager should also be flexible and adaptable to making changes in existing policies and procedures.

The Dining Room Manager has a proven track record of overseeing service staff to ensure excellence in service delivery throughout the Club. He or she is adept at creating and managing the annual budget and provides purchase specifications to control quality and costs. He or she also keeps a close watch on minimizing waste. The Dining Room Manager pays close attention and takes corrective action as needed to ensure that service goals are met. The Dining Room Manager works as a strategic and operational partner with RCC managers and staff to develop front of house service standards, as well as high-performance teamwork to achieve objectives.

The Dining Room Manager should be well-versed in service delivery and food and beverage standards.

The Dining Room Manager should be ready to collaborate with the management team in putting on memorable and successful member events. From concept, to design, to execution, the team works together to create unique and impressive events.

The Dining Room Manager must have business ethics and personal integrity. He or she is widely trusted and is a direct and truthful leader.

The Person

The successful candidate will have a track record of delivering excellent food and beverage service. The successful candidate will have excellent written and verbal skills and will be adept at designing clear service standards, policies and procedures for the Club. The successful candidate will have an impeccable attention to detail and will have a proven track record of front of house service supervision, preferably in a private member-owned club or high-end hospitality environment. The ideal candidate will have a four-year college degree or high school degree and significant related work experience. Available to work full-time, including evening and weekend hours. Strong computers skills are a must, Point of Sale experience and Microsoft Office applications such as Word, Excel, Outlook and Power Point. Experience in a Private Country Club and knowledge of Northstar and Jonas Software are pluses.

Compensation

Salary is open and commensurate with qualifications and experience. The club offers a bonus and benefit package

Send resumes to:

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